

Arrowhead Elementary PTA 6.10.5
General Membership Meeting
November 12, 2019

Call to Order and Welcome

The meeting was called to order at 6:15pm by President, Lisa Hodgson. Notice was given, and a quorum was present.

Words from the School

- Kristin Bailey introduced our guest speaker, former Bothell Deputy Police Chief of 22 years, Henry Simon, who is the Director of Safety and Security for Northshore School District. Simon oversees emergency preparedness, the safety and security needs of the District and the allocation of voter-approved funds as they relate to safety and security.
- Simon is working to utilize the \$13,000,000 improvement bond allocated to NSD. He is working with NAC architecture group and the Safe School Advisory Committee to create district wide standards, such as fencing around school grounds and locking classroom doors, so that the district can actively apply bond funds uniformly district wide. The Safe School Advisory Committee, which is made up of teachers, parents, support staff, and custodians represents the varied safety and security needs of district. This committee provided recommendations to the NSD Board in May which included an EAP (Emergency Action Plan), district wide parent reunification policies, points of entry cameras, door locks, access control and visitor management system compatible with Synergy Education Platform.
- Simon addressed questions submitted during the October General Meeting.

Question 1. Cameras - Is Arrowhead getting them?

The District is doing a pilot camera project at Westhill/Sorenson. This is the first true elementary project. After the pilot program, the district will assess rollout challenges/complications and begin implementation with the recommendations of the safety assessment conducted for each school within the district.

Question 2. Can we have more security cameras in the campus? Not just 2? We can eliminate graffiti threats.

The plan for cameras at school will include more than 2 when the funds are released to do a district wide project. All existing cameras will be upgraded and run through the newly updated district network. Cameras will not be observing teaching spaces. Each camera costs approximately \$2,500 and our network must be capable of video retention for 30 days. Rollout timeline will be released to Principal Bailey when it becomes available.

Question 3. The graffiti message scared me. Can we recruit a security person who will patrol during school hours?

There are no funds set aside for additional security personnel at the District.

Question 4. Fencing timeline and details. Locks timeline. Security Policy changes and timeline on it.

The locks are currently under contract. Parts are ordered and in early November you will see some work being done on door frames. I have an expectation that this may be done by Winter break, but the contract has a mandate for February. Following the recommendations of NSD Safety audits, door locks should be in a state of ready lock and easy to use for classroom teachers.

Question 5. How will fencing ensure egress for emergencies?

A fencing project meeting is scheduled for the first week of November. Arrowhead is one of four schools in this project. We will discuss this issue at that meeting. Northshore School District is working with contractor Brent Planning Solutions for the installation.

Question 6. Fencing pictures - a picture is worth a thousand words. Plan for community use on weekends? How will this work?

The goal would be to allow access to the school on the weekends. Gates will likely be left open to allow ingress and egress at multiple locations for families and Law Enforcement foot patrols.

Henry Simon provided photographs of crash bars and fencing. Fences do not replace observations and NSD is working to implement a visitor management system, in which all visitors will be required to show identification upon arrival.

If you have a Safety Concern, please visit <https://www1.nsd.org/connect/contact-us/report-safety-concern>. Calls, texts, emails or website submissions are welcome. Anonymous Tips can also be submitted on this site. SafeSchool Alert Mobile App is available on IOS or Android.

PTA Business

- Approval of October 2019 General Meeting Minutes.
 - **MOTION: Kristin Bailey made a motion to approve the October Meeting Minutes as published on the Arrowhead PTA website. Motion was seconded and approved.**
- Approval of 2019-2020 Mission Statement and Goals.
Arrowhead Elementary PTA Mission Statement:
Arrowhead Elementary Parent Teacher Association's mission is to positively impact the lives of all children and families within the Arrowhead community. We strive to support and advocate for our children by partnering with staff, families and the wider community to create a safe, inclusive and healthy learning environment allowing our students to excel personally, academically and socially.
Arrowhead PTA Goals:
 - To build community and ~~integrate~~ welcome all families into the school.
 - To provide educational opportunities and curriculum support.
 - To recruit and empower our volunteers.
 - To communicate effectively about PTA events and opportunities.
 - To advocate for our children at local, district, and state levels.
 - To be a financially stable and well managed organization.
 - **MOTION: Jenny Wang made a motion to accept mission statement and PTA goals as presented with one change in goals as specified above; To build community and welcome all families into the school. Motion was seconded and approved.**

General Meeting Business

- Fundraising presented by Amy Thompson. Shoot for the Moon Fall Giving Campaign raised \$31,698, which included 25% corporate matching funds. Meeting the fundraising goal earned Arrowhead a school wide, interactive assembly from Pacific Science Center's "Science on Wheels". This \$450 assembly will take place at 3:10 pm on Nov. 19th. Arrowhead PTA is grateful for the leadership of Amy Thompson and Zona Kavanaugh taking us to the moon.
- Treasurer Eric Rohr presented the financial status report comparing our spending/earnings since July 2019 with our projected budget for 2019-2020. Eric highlighted that spending and earning are on track. Budget report attached on page 4 and 5.
- Lisa Hodgson reminded the membership of the standing rule requirement that a 3-person nominating committee is needed to select the Executive Team for the 2020-2021 school year. The committee needs one additional member. Nomination for a position can be completed on the website at www.ptaarrowhead.org/nomination
- Clubs/Activities were presented by Heather Boyle. A PTA Chaperone needs to be present at every class of a club/activity sponsored by the PTA. Arrowhead PTA has gone digital, using 6Crickets to help with sign-ups, permission slips and communication of rosters to all chaperones. Winter and Spring clubs are Fly Language: Spanish I, II and Mandarin, Smart with Art, Overtime Athletics Bowling and Basketball, Yoga, Makerspace, Hip Hop, PlayWell Lego TEKologies, Seattle Cucina Cooking and Missoula Children's Theatre (MCT). Please contact activities@ptaarrowhead.org with questions.
- SEC Committee Chair, Molly Burdeen reviewed approved grants from the restricted SEC funds. Applications for staff initiated extra curricula/passion projects are funded through the PTA and private donations. 9 requests have

been received, and \$8,991 has been granted to date, including new computer headphones for all desktop, laptop and iPad computers, Kindergarten STEM materials, 2nd Grade Math Supplies, and all-grade reading support.

- Hunter's Moon Dance was a success. Much gratitude to our amazing chairs, Dave and Maggie Rynearson.
- Lisa Hodgson announced that membership is currently at 307 members. Learn more about the benefits and discounts available to members at <https://www.pta.org/home/About-National-Parent-Teacher-Association/Benefits-of-PTA-Membership>
- Directory should be ready for the printer possibly by Friday, Nov. 15th. Thank you, Ashley Plessas for compiling our school information.
- Watch D.O.G.S. are still looking for volunteers. <https://www.signupgenius.com/go/70a0e48acae28a0f94-watch1> Please contact watchdogs@ptaarrowhead.org with any questions.
- Reflection update. Arrowhead can submit 20 entries for this National PTA competition. Arrowhead entries are due November 24, 2019. Please contact reflections@ptaarrowhead.org for help submitting an entry.
- Multicultural Night Co-Chair Jenny Wang reported the January 24th, 2020 event will have live music by the Marimba and Choir clubs. Please attend and sign-up to create a display board highlighting a culture of interest.
- Art Docent update presented by Valencia Carroll. Art closet is clean and well stocked. Junior League of Seattle will showcase work of talented local artists in our Arrowhead library in February/March.

Upcoming Events

November

- 21st to 27th – Conference Day, EARLY DISMISSAL at 12:30PM
- 28th to 29th – NO SCHOOL, Thanksgiving Holiday

December

- 2nd – Healthy Hawks 3rd-5th Grades 4:00 – 5:00 PM Gym (School activity)
- 3rd – Healthy Hawks K-2nd Grades 4:00 – 5:00 PM Gym (School activity)
- 4th – Smart with Art Holiday Craft, 2:30 – 4:00 PM
- 5th – Healthy Hawks K-2nd Grades 4:00 – 5:00 PM Gym (School activity)
- 6th – Popcorn Friday & Healthy Hawks 3rd-5th Grades 4:00 – 5:00 PM Gym (School activity)
- 9th – Healthy Hawks 3rd-5th Grades 4:00 – 5:00 PM Gym (School activity)
- 10th – Healthy Hawks K-2nd Grades 4:00 – 5:00 PM Gym (School activity)
- 12th – Healthy Hawks K-2nd Grades 4:00 – 5:00 PM Gym (School activity)
- 13th – Healthy Hawks 3rd-5th Grades 4:00 – 5:00 PM Gym (School activity)
- 17th – 3rd Grade Music Performance 7:00 PM Gym (School activity)
- December 23rd to January 3rd – NO SCHOOL, Winter Break

January:

- December 23rd to January 3rd – NO SCHOOL, Winter Break
- 10th – Popcorn Friday
- 14th – PTA General Meeting 6:00 PM Library
- 17th – Martin Luther King Assembly Gym (School activity)
- 20th – Martin Luther King Day - NO SCHOOL
- 24th – Multi-Cultural Night 6:30 – 8:00 PM Gym
- 27th – Non-Student Day (Grading Day) - NO SCHOOL
- 28th to 31st – Missoula Children's Theater (Performance February 1st)

Adjournment

The meeting was adjourned at 7:41 pm

Arrowhead Elementary PTA FY 2019
Income and Expense Compared to Annual Budget
07/01/2019 - 10/31/2019

Income Producing Committees	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
Art Auction	-	\$2,300.00	-	-\$1,200.00	-	\$1,100.00	-\$1,100.00
Carnival	-	\$3,000.00	-\$5.21	-\$2,800.00	-\$5.21	\$200.00	-\$205.21
Donation	\$2,212.53	\$200.00	-	-	\$2,212.53	\$200.00	\$2,012.53
Fall Fundraiser	\$23,115.27	\$21,000.00	-\$168.30	-\$500.00	\$22,946.97	\$20,500.00	\$2,446.97
Interest Income	\$12.12	\$40.00	-	-	\$12.12	\$40.00	-\$27.88
Missoula Children's Theater	-	\$4,000.00	-\$887.50	-\$4,500.00	-\$887.50	-\$500.00	-\$387.50
Pancake Breakfast	-	\$1,500.00	-\$140.00	-\$1,500.00	-\$140.00	-	-\$140.00
PTA Membership	\$3,990.00	\$3,500.00	-\$2,618.00	-\$3,500.00	\$1,372.00	-	\$1,372.00
School Dance - Fall	\$724.80	\$750.00	-\$670.25	-\$750.00	\$54.55	-	\$54.55
School Dance - Spring	-	\$750.00	-\$345.00	-\$750.00	-\$345.00	-	-\$345.00
Spring Fundraiser	-	\$15,000.00	-	-\$500.00	-	\$14,500.00	-\$14,500.00
Income Producing Committees Totals	\$30,054.72	\$52,040.00	-\$4,834.26	-\$16,000.00	\$25,220.46	\$36,040.00	-\$10,819.54

Non-Income Producing Committee and Events	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
Arrowhead Reads	-	-	-	-\$2,000.00	-	-\$2,000.00	\$2,000.00
Art Docent	-	-	-\$256.08	-\$1,000.00	-\$256.08	-\$1,000.00	\$743.92
Art Night	-	-	-	-\$300.00	-	-\$300.00	\$300.00
Authors Fair	-	-	-	-\$750.00	-	-\$750.00	\$750.00
Bank-a-Meal	-	-	-\$700.00	-\$700.00	-\$700.00	-\$700.00	-
BBQ - All school event	-	-	-	-	-	-	-
Care	-	-	-\$300.00	-\$300.00	-\$300.00	-\$300.00	-
Class Staff Funds	-	-	-\$4,202.05	-\$13,000.00	-\$4,202.05	-\$13,000.00	\$8,797.95
Classroom Enrichment	-	-	-\$2,000.00	-\$2,000.00	-\$2,000.00	-\$2,000.00	-
Clay Docent	-	-	-\$276.79	-\$700.00	-\$276.79	-\$700.00	\$423.21
Community Serve Day	-	-	-\$254.66	-\$400.00	-\$254.66	-\$400.00	\$145.34
Directories Expense	-	-	-	-\$600.00	-	-\$600.00	\$600.00
Emergency Prep Expense	-	-	-	-\$1,000.00	-	-\$1,000.00	\$1,000.00
Getting School Ready	-	-	-	-\$450.00	-	-\$450.00	\$450.00
Health Room Fund	-	-	-	-\$300.00	-	-\$300.00	\$300.00
Hospitality	-	-	-\$54.89	-\$150.00	-\$54.89	-\$150.00	\$95.11
Legislation	-	-	-\$280.00	-\$850.00	-\$280.00	-\$850.00	\$570.00
Multicultural Night	-	-	-	-\$100.00	-	-\$100.00	\$100.00
Parents and Pastries	-	-	-	-\$625.00	-	-\$625.00	\$625.00

Popcorn Expense	-	-	-	-\$800.00	-	-\$800.00	\$800.00
PTA Awards	-	-	-	-\$550.00	-	-\$550.00	\$550.00
Scholarships	-	-	-\$250.00	-\$1,000.00	-\$250.00	-\$1,000.00	\$750.00
Science Experience	-	-	-\$1,100.00	-\$1,100.00	-\$1,100.00	-\$1,100.00	-
Science Fair	-	-	-	-\$750.00	-	-\$750.00	\$750.00
Social & Emotional Health	-	-	-	-\$2,000.00	-	-\$2,000.00	\$2,000.00
Special Services	-	-	-	-\$250.00	-	-\$250.00	\$250.00
Spirit Week	-	-	-	-\$1,000.00	-	-\$1,000.00	\$1,000.00
Staff Appreciation	-	-	-\$329.20	-\$1,500.00	-\$329.20	-\$1,500.00	\$1,170.80
Student Appreciation	-	-	-\$750.00	-\$750.00	-\$750.00	-\$750.00	-
Student Enrichment (SEC) - restricted funds	-	-	-\$4,833.31	-\$20,713.67	-\$4,833.31	-\$20,713.67	\$15,880.36
Talent Show	-	-	-	-\$50.00	-	-\$50.00	\$50.00
Watch D.O.G.S.	-	-	-	-\$550.00	-	-\$550.00	\$550.00
Welcome Back Night	-	-	-\$645.03	-\$600.00	-\$645.03	-\$600.00	-\$45.03
Non-Income Producing Committee and Events Totals	-	-	-\$16,232.01	-\$56,838.67	-\$16,232.01	-\$56,838.67	\$40,606.66

PTA Administrative Expenses	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
Bank Fees	-	-	-\$20.00	-\$60.00	-\$20.00	-\$60.00	\$40.00
Communications Expense	-	-	-	-\$300.00	-	-\$300.00	\$300.00
Credit Card Fees	-	-	-\$390.73	-\$400.00	-\$390.73	-\$400.00	\$9.27
Other PTA Admin	-	-	-\$770.41	-\$1,500.00	-\$770.41	-\$1,500.00	\$729.59
PTA Training and Convention	-	-	-	-\$850.00	-	-\$850.00	\$850.00
Technology Expense	-	-	-\$174.90	-\$550.00	-\$174.90	-\$550.00	\$375.10
Voided Checks	-	-	-	-	-	-	-
PTA Administrative Expenses Totals	-	-	-\$1,356.04	-\$3,660.00	-\$1,356.04	-\$3,660.00	\$2,303.96
Grand Totals							
	\$30,054.72	\$52,040.00	-\$22,422.31	-\$76,498.67	\$7,632.41	-\$24,458.67	\$32,091.08